

**Reopening guidelines.** Reopening will be done in phases, and may be altered as the COVID - 19 situation evolves and new information becomes available. The Executive Board has committed to meet more often, to reconsider issues, and be responsive to Lifestyles, Sun City Hilton Head Community Association, the South Carolina Department of Health, the Centers for Disease Control and Prevention, and the safety and needs of the club members. The Executive Board approved the following guidelines.

**Phase One.** The following guidelines apply to the use of the AAA studio for classes, facilitated open studios, and First Saturday sales only. The room will be cleaned and first available on Monday, June 22, 2020. The room code will be changed, and only made available to those who lead the above events.

1. Members are encouraged to NOT come to the studio if they are feeling unwell.
2. Members are welcome to bring their own cleaning supplies and hand sanitizer. Some supplies will also be provided. Studio users are encouraged to clean the space they will use when they arrive at the studio, and before they leave.
3. When in the studio, one person may sit at each table, positioned in the center. Doing this will maintain the recommended 6 feet social distancing. The teacher will remain in the front at the teacher's station.
4. Studio users are requested to wear masks while in the studio. Please remember, according to the CDC, masks are intended to keep people safe from the person who is wearing it, and a mask is not a substitute for social distancing. Any visitor coming into the studio is requested to wear a mask. Masks will not be provided.
5. Open studios will only be held when there is a facilitator available. Previous facilitators will be contacted, and an open studio schedule will be posted on the door of the studio, and be communicated by email.
6. First Saturday sales will be held in the art studio, but will be limited to six artists, and 10 guests at a time. The floor is to be marked with tape, indicating the six-foot social distancing between sellers and guests. Cleaning before and after the event must be done by the artists.
7. Committee and Executive Board meetings will be held in the studio following the above protocols. General membership meetings will not be held at this time. Members will be provided with meeting minutes electronically, and are encouraged to respond with questions and suggestions.
8. Art shows will be held, but none will be held until fall, and the guidelines for these are not set. They will be communicated to members as soon as they are finalized. Guidelines that are set forth by the South Carolina Department of Health for restaurants and stores will be used for guidance. Art shows may be held outdoors if possible.
9. The cleaning team, organized by Pat Overton will return to their regular cleaning duties.